

**AGENDA**  
**South Carolina Board of Architectural Examiners**  
**Board Meeting - 9:30 a.m., January 14, 2014**  
**Synergy Business Park, Kingstree Building - 110 Centerview Drive, Room 204, Columbia, SC**  
**PLEASE SILENCE ALL CELL PHONES**

1. **Call to Order – Chairman**
2. **Statement of Public Notice**
  - a. Public notice of this meeting was properly posted at the S. C. Board of Architectural Examiners office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.
3. **Introduction of Board Members and All Other Persons Attending**
4. **Approval of November 12, 2013, Minutes (NHO)**
5. **Approval of Agenda**
6. **Office of General Counsel – Hearings**
  - a. No Hearings Scheduled
7. **Application Hearings**
  - a. No Hearings Scheduled
8. **New Business**
  - a. Statement of Economic Interest (**new filing deadline March 30, 2014**)
  - b. Proposed Chapter 10: Fee Placement Options (Advice Counsel)
  - c. Continuing Education Inquiry – Clay Wine
  - d. Regional Meeting – March 7-8, 2014, San Antonio, TX
9. **Unfinished Business**
  - a. Review of Board Policies
    - (1) Successor Architect Policy (Steve Russell)
    - (2) Bidding for Services (Steve Russell)
    - (3) Gifts (Steve Russell)
    - (4) Exemptions Interpretation Section 40-3-290 (Charles Muldrow)
    - (5) Free Services (Brad Smith)
    - (6) Past Experience (Anthony Lawrence)
    - (7) Sealing and Direct Supervision Policy (Kate Schwennsen)
  - b. Clemson Ethics Seminars (Brad Smith) (NHO)
  - c. Additional IRC Member (Lenora Addison-Miles) (NHO)
  - d. Joint Meeting with Board of Professional Engineers and Surveyors and Building Codes Council (Sara McCartha)
10. **Consideration of Funding Requests**
  - a. No funding requests
11. **Reports**
  - a. Office of Investigations and Enforcement Report – Sharon Wolfe, Investigator, OIE (NHO)
  - b. Investigative Review Committee Report – Sharon Wolfe, Investigator (NHO)
  - c. Office of General Counsel Report – Erin Baldwin, Assistant Agency Counsel (NHO)
  - d. Administrator’s Report – Lenora Addison-Miles
  - e. Board Member Reports (NHO)
  - f. Financial Report (1) Cash Balance – (2) Education/Research

**2014 Meeting Dates: May 13<sup>th</sup>, September 16<sup>th</sup> and November 18<sup>th</sup>**  
**WiFi Access – USERID guest (lower case) PASSWORD – MonthYear – Sample: January14 (lower case)**  
**NHO on the Agenda indicates “No Handout”**